

VOLUNTEER AGREEMENT

<p>Healthwatch Oxfordshire (HWO) will:</p> <ul style="list-style-type: none"> • Induct the volunteer in the following:- <ol style="list-style-type: none"> a) About HWO, vision and values b) Health and Safety c) Equality and Diversity d) Safeguarding e) Confidentiality f) Data Protection g) Complaints Procedure h) Expenses Procedure i) Their role j) The Nolan Principles • Provide the details of the person who will be the volunteer's point of contact • Provide regular supervision • Involve the volunteer in any relevant meetings and/or communications 	<p>The Volunteer will:</p> <ul style="list-style-type: none"> • Have the right to be made welcome and to feel involved and valued • Be expected to carry out their volunteering work in accordance with all the appropriate policies, guidelines and procedures which will be covered in the induction procedure • Undertake only tasks and responsibilities as agreed with HWO • Not act in a way which could bring harm to the reputation of HWO • Respect confidentiality at all times • Take responsibility for advising HWO if they are unable to attend their agreed meeting/event • Report all accidents/near misses or serious incidents immediately • Follow the Nolan Principles
<p>The role the volunteer will be carrying out is (delete as appropriate):</p> <ol style="list-style-type: none"> 1) Healthwatch Oxfordshire Ambassador 2) Healthwatch Oxfordshire Champion 3) Enter and View Authorised Person 4) Other please describe..... 	
<p>The name of the person providing support to the volunteer is:</p>	
<p>Signed: Chief Executive of Healthwatch Oxfordshire Date:</p>	<p>Signed: (the Volunteer) Date:</p>
<p>In signing this document, both parties understand that this does not constitute a contract of employment and that there was no intention of forming such at the time of signing.</p>	